



Riddings Junior School

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Wednesday, 25 February 2026

Oakes Class Parent Consultations - Spring 2026

Parent Consultations are scheduled later this term for most classes.

Miss Beresford has very recently been notified of a date for surgery which falls in March. To allow families of children in **Oakes class** the opportunity to have a meeting with Miss Beresford, we have made arrangements for her parents consultations to take place next week on **Monday 2nd, Tuesday 3rd & Wednesday 4th March**. We appreciate this is short notice but she very much wanted to offer our families the chance to meet with her.

Meetings will be held face to face **in your child's classroom**, you will have the opportunity to see your child's books and the learning that they have completed before you meet Miss Beresford. We encourage you to bring your child with you so that they can participate in the discussion with their teacher.

Booking a parent's consultation will be done through the Arbor Parent Portal and you will be able to do this from **Wednesday 25th February 4:00pm**. You will need internet access to do this.

To book your consultation please follow these steps;

1. Open the Arbor Parent Portal or Parent App, at the bottom of the Main Dashboard, you will see the heading 'Guardian Consultations'
2. Select the meeting and this will take you to the 'Schedule Meeting' page where you will then be able to select which adults will be attending the meeting.
3. To book a time, select the 'Time Slot' box, which will give you a list of available appointment times. Once you have selected your slot you will be returned to the 'Schedule Meeting' page
4. After you have entered any notes, please ensure that you click '**Book this Slot**' to complete your booking.
5. You can amend your booking at any time before the booking system **closes at 12:00, Friday 27th February**.

If you would like any help booking a parents evening appointment, please contact the office – who will be happy to help you make a booking.

Once again, we apologise for the short notice, we are working to accommodate NHS availability!

Yours sincerely

A handwritten signature in blue ink, appearing to read 'E. Saville'. The signature is fluid and cursive, with the first letter 'E' being large and prominent.

Miss E Saville
Acting Headteacher