

Safeguarding Roles at Riddings Junior School

All Adults within School – Teachers, TA's, Midday Supervisors, Governors, Volunteers and Placement Students

- Be Vigilant – always think it could happen here
- Understand school procedures and policies
 - Listen to any concerns and report
 - Follow up on your concerns
- Access annual training, read policies and stay updated

Kelly Hales

Safeguarding Governor

- Governor with oversight of safeguarding within school
- Reports to the governing body
- Attends Trust safeguarding training

Sarah Roberts

Business Manger

- Management of Single Central Record
- Supports 'Safer Recruitment' process
- Supports the organisation of staff training

Designated Safeguarding Lead

(DSL)

Gareth Newman

Headteacher

- Oversight of safeguarding activity
- Staff safeguarding support and advice, pastoral meetings
- Management and QA of MyConcern
- Safeguarding and Child Protection policies, brief staff on updates
- Safer Recruitment
- Organisation of training and staff development
- Links/partnerships with outside agencies
- Attends Trust level safeguarding briefings

Nicola Godfrey

SENDSCO / DDSL / Mental Health & Wellbeing Lead

- Delivery of SEN support throughout the school
- Enabling Access Lead
- Lead on Provision Maps
- Education Health Care Plans
- Top up Funding Applications
- Assessments & Referrals

Fiona Fox & Georgina Smith

Family Support Worker / DDSL

- Early Help provision for children
- Early Hep Assessments
- Referrals/signposting to other services
- Team around the child meetings
- Family support

Annabelle Wolden & Karen Morgan

Attendance Monitor

- Daily Attendance checks / reports
- Absence Requests

Deputy Designated Safeguarding Lead (DDSL)

Ellen Saville

Deputy Headteacher

Assumes the responsibility of the lead DSL when offsite