Welcome to our new Arbor Parent Portal. You will shortly receive a welcome message from school containing your login details and a link https://login.arbor.sc/ that will take you to the browser version of the Parent Portal where you need to set up a password. You can set your password using a computer, or a mobile browser on your phone or tablet. **Please use the emailed link and follow the steps below to setup your password before using the app.**

First Time logging in

- Click the link
- Then click **Forgot your password?**
- Add in your email address, then click **Reset Password.**
- You may then be asked to select the appropriate school.
- You'll then receive another email. Click the link in this email to set your password.
- Create your password. You will then be logged in when you click **Create Password.**
- Click to accept the terms and conditions.
- You will them be asked to confirm one of your children's dates or birth. Once you click Verify you will be logged in!

You can now close your browser and switch to using the app *Arbor Parent and Guardian Portal* which can be downloaded from the Play or App store.



Please ensure you enable Push Notifications to avoid missing any important information – this will be our main form of communication for day to day messages.

We have attached a leaflet with more information, but here's a few key pointers.

- We can give additional parents and carers access to the portal by identifying them as 'Guardians' to the child, we just need an email address for them if we don't already have one - please remember this will also mean they receive emails from school, invites to parents consultations and the access to the online payment account.
- **Guardians cannot see or alter other adult's addresses or details, but they may be able to see the child's address, if you would prefer this not to happen please let the school office know.**
- All changes to addresses, the child's profile or permissions will need to be accepted by a member of the school admin team before their record is updated.